

**Rose Valley Elementary School
PAC Meeting Minutes
Wednesday, September 14, 2011**

Minutes taken by Colette Martin

1. Meeting called to order at 6:30pm by Avril DeJong

2. Overview of the PAC duties and accomplishments throughout the year, and how the meetings are conducted.

3. Motion to approve Agenda:

1st: Cheryl Overton

2nd: Jaydene Cahill

4. Reports:

a) Administrator Report – Bob McEwen and Mike Snedden

- Bob would like to welcome everyone back to the new school year.
- We would like to give a big welcome to all the new teachers who have joined Rose Valley this September.
- What is new at Rose Valley:
 - Lunch hour change
 - New roof
 - New computer lab
 - New Smart boards – installation will begin Sept. 15th and should be completed by the end of next week.
 - Traffic calming – please refer to the map of suitable parking areas and turn around loops.
 - Site development
 - School painted
 - Job action/recess changes
 - Principal and Vice Principal roles
 - Mr. Snedden will be working .8 in Administration. This will include discipline / behaviour issues.

- Japanese staff member - Sugako Konno will be visiting all classrooms and teaching Japanese culture and art, this program is a free service to the school. She will be staying with Mr. Stuerle and his wife until Christmas and we would like someone in our parent community, who lives close by, to consider having her stay with them from January to April. A minimal payment for housing this teacher is available to you per month. Please enquire with Mr. Snedden if interested.
- Traffic and School drop off
 - Please refer to map for parking areas and drop off locations.
 - Crosswalk issues – current crosswalk not located in the correct spot for optimum safety and need for additional crosswalks, one or two more, ideally. We would strongly encourage parents to write the District a letter with concerns you may have with crosswalks, a need for additional crosswalks and parking issues, and ‘no parking’ signs needed. We also would like to suggest that letters be mailed before the election for greatest impact.
- Please look at the website regularly for updates
- New 24-hour message line for all late/absent – 250.870.5104
- Peak newsletter will be posted every month and can be found on the right side of the first page of the website
- For those of you would like an update on job action please visit bctf.ca

c) Treasurer’s Report – Terri Hergott

- Bank balance \$23,681.15

d) Funlunch

- All on one day, two deliveries
- New restaurants – Edo, White Spot, Panago, Family Gourmet for subs, losing A&W, losing Little Caesars
- RVE hot lunch website is up and running, please register and funlunch will be posted as soon as possible.
- Volunteers for funlunch days are always welcome, this is a 50 minutes volunteer time slot, 10:55 to 11:45.

5. PAC Positions - Elections

- a) Two PAC positions remain open, Vice President and Co-Pac.
- b) Nomination for Vice President – Amy Koenen
 - i. Amy is new to the school with a child in Kindergarten. She is very excited to be a part of the Rose Valley community and looks forward to participating with the PAC and other volunteer opportunities.

MOTION: I motion to nominate Amy Koenen to the position of Vice President for the 2011/2012 year.

1st: Avril DeJong

2nd: Anna Marie Rasmussen

MOTION CARRIED

Welcome Amy to the PAC executive

- c) Nomination for COPAC – Jaydene Cahill
 - a. Jaydene would like to come back as the COPAC representative but would like to share the position with someone else for ease of meeting attendance.
 - b. Rob McCulloch has offered to share the position with Jaydene

MOTION: I motion to nominate Jaydene Cahill and Rob McCulloch to the position of co-COPAC representatives for the 2011/2012 year.

1st: Avril DeJong

2nd: Terri Hergott

MOTION CARRIED

6. Upcoming Events

a) Movie Nights

- Pre-schoolers are welcome with parents in attendance
- Buckets will be going on sale again - \$4 for the purchase of the bucket with popcorn. Any refill thereafter will cost .50 cents. Please bring your bucket to every movie night.

b) Book Fair

- A volunteer will be needed to work directly with Mrs. Catherall this year. If interested in this position please contact Mrs. Catherall as soon as possible to coordinate with her.
- Many other volunteers will be needed to work the book fair

c) RVE Gear

- RVE gear will only be available for ordering twice this year, one this fall before Christmas, and one in the Spring. So please refer to the funlunch website and order your gear today

d) Family Photo night

- There will be five indoor photo sessions set for October 17 to 22 and then again in April for the outdoor sessions.

e) Staff Appreciation Lunch

- A volunteer coordinator for the staff appreciation lunches is needed, if interested please contact on PAC executive member

Thank you everyone for attending our first PAC meeting of the year, we appreciate you coming – Avril DeJong

Next PAC meeting will be Thursday, October 13th.

Meeting adjourned at 7:52 pm